

# Minutes

## *SHADOW HEALTH AND WELLBEING BOARD*

**MINUTES OF THE SHADOW HEALTH AND WELLBEING BOARD HELD ON THURSDAY 11 AUGUST 2011, IN MEZZANINE ROOM 1, COUNTY HALL, AYLESBURY, COMMENCING AT 2.00 PM AND CONCLUDING AT 4.14 PM.**

### **MEMBERS PRESENT**

Mrs P Birchley (Cabinet Member for Health and Wellbeing), Ms I Darby (District Council Representative), Dr A Gamell (Bucks Primary Care Collaborative), Mrs S Imbriano (Strategic Director, Children and Young People), Mrs R Lally (Strategic Director, Adults and Family Wellbeing), Dr J O'Grady (Director of Public Health), Ms L Patten (United Commissioning GP Collaborative), Dr J Rose (The Practice Plc GP Collaborative), Mr A Walker (LINK Chairman) and Dr K West (United Commissioning GP Collaborative)

### **OTHERS PRESENT**

Mr M Chard (Policy & Partnerships Officer, BCC), Mrs J Fisk (Team Leader, Policy and Partnerships, BCC), Lin Hazell (Chairman of the Overview and Scrutiny Committee for Public Health Services), Dr G Luzzi (Medical Director, Buckinghamshire Healthcare NHS Trust), Mr R O'Connor (Communications & Patient Information Director, NHS Buckinghamshire and Oxfordshire PCT Cluster), Dr G Payne (Cluster Medical Director, NHS Buckinghamshire and Oxfordshire PCT Cluster) and Ms H Wailing (Democratic Services Officer)

### **1 WELCOME AND APOLOGIES**

Apologies were received from Nicola Lester, Val Letheren, Robert Shaw and Colin Thompson.

The Chairman welcomed Louise Patten, the new chief Executive Officer of United Commissioning.

### **2 MINUTES OF THE MEETING HELD ON 5 JULY 2011**

The Minutes of the meeting held on 5 July 2011 were agreed and signed subject to the following amendments:

- Page 2, agenda item 3, 3<sup>rd</sup> paragraph to be amended to read, "...introduction of the Education White Paper brings further changes..."



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- Page 3, 3<sup>rd</sup> line to be amended to read, "...It is better to be fat and fit..."
- Page 4, 6<sup>th</sup> bullet point, to be amended to read, "Evidence of increase in activity in employees – increased productivity..."
- Page 5, agenda item 4 – the following wording to be added, "The Board agreed that it would look at what each organisation was doing to promote physical activity among its population (for councils) and patients (for GPs) and their staff AND what more they could do for their population/patients and staff."
- Page 6, 4<sup>th</sup> bullet point to be amended to read, "The strategy of the HWB Board needs to be developed."

### 3 UPDATE FROM PARTNERS

Michael Chard (Policy Officer, Policy and Partnerships) referred members to his report and specifically noted that by 30 September 2011, all PCT clusters, supported by pathfinder clinical commissioning groups, should have engaged patients, patient representatives, Health and Wellbeing Boards, healthcare professionals and providers on local priorities for extending choice of provider.

#### **Update from the Strategic Director for Children and Young People**

- The Government response to the Munro Review of Child Protection had now been published and supported greater integration of statutory bodies. The Implementation Plan was not yet available.  
(Annet Gamell reported that a Buckinghamshire Transformation Group meeting that morning had endorsed the Munro Review).
- By 31 September 2011, 22 of the 34 secondary schools in Buckinghamshire would have become academies. The Board would have to consider how it could influence these.

#### **Update from the Director of Public Health**

The Strategic Health Authority (SHA) had asked if health and wellbeing boards would be in a position to advise clinical commissioning groups and Councils on the next commissioning round.

The SHA had also asked if the Board would be willing to share a case study and the Minutes of Board meetings.

It was noted that Minutes of Board meetings were not currently published as the Board was still in shadow form. Bullet points summarising each meeting were available on the Board's web-page.

**Members agreed that Minutes of Board meetings should be published (from the August 2011 meeting onwards), and that Minutes should be more concise if they were going to be in the public domain.**

### 4 DEVELOPING A PRIORITY SETTING FRAMEWORK

The Board considered different models of priority setting frameworks that would be used to inform the development of the Joint Health and Wellbeing Strategy (JHWS).

The Joint Strategic Needs Assessment (JSNA) would be used as the main source of information for the priority setting process. Members considered whether additional sources of information should feed into the priority setting process, such as the Children and Young People's Plan, GP patient survey results and partner priorities.

The finalised priority setting framework would need to take into consideration factors such as public and stakeholder engagement, democratic priorities/decisions and how local issues would be weighted against countywide issues.

**The Board agreed to adopt a high-level strategic framework. A draft framework to be brought to the next meeting.**

## **5 PHYSICAL ACTIVITY WORKSHOP: NEXT STEPS**

Following the workshop at the previous meeting, members had considered what each organisation could do to further promote physical activity. Each organisation on the Board was requested to submit information about how they promoted physical activity among their employees, and this was included within the background paper.

A number of potential 'quick wins' were identified by members of the Board to increase levels of physical activity across the County. These included:

- Physical activity had wide-ranging benefits, including preventing loneliness (e.g. Nexus health walks) – making a small change to make a big difference;
- The organisations represented on the Board could use their direct contact with residents and service users to promote physical activity, for example home care;
- Primary care could do more to promote physical activity, and suggestions included placing information in GP surgeries, exercise on referral and increased use of social media.

**The Board agreed to adopt physical activity as an area of early collaboration. Information about the benefits of physical activity, along with a statement from the Board, should be circulated to key partners to promote the increased uptake of physical activity.**

## **6 WYCOMBE HOSPITAL UPDATE- CONSULTATION ON RECONFIGURATION OF SERVICES**

Dr Geoff Payne (Cluster Medical Director, NHS Buckinghamshire and Oxfordshire PCT Cluster), Ronan O'Connor (Communications & Patient Information Director, Buckinghamshire and Oxfordshire PCT Cluster) and Dr Graz Luzzi (Medical Director, Buckinghamshire Healthcare NHS Trust) were welcomed to the meeting gave an update on proposals to change the configuration of services across Buckinghamshire Hospitals. The objective was that wherever a person lived, they would have access to quality services.

Attending this meeting was the beginning of an ongoing dialogue with the Board.

Members made the following comments:

- Of those who were 'walk-in' patients at the A&E at Wycombe Hospital, it would be useful to know how many were aged under 19 and how many aged 19 and over, (including a breakdown by geographical area and a socio-economic breakdown – **Action: information to be obtained.**)
- Discussions were needed about the integrated community teams for children and young people.

## **7 KEY COMMUNICATIONS MESSAGES FROM TODAY'S MEETING/FORWARD PLANNING**

The Board discussed future agenda items, and agreed that a future meeting would include a discussion about plans for local HealthWatch.

**8 AOB**

There was none.

**9 DATE OF NEXT MEETING**

8 September 2011, 2pm, Mezzanine Room 1, County Hall, Aylesbury

Andrew Walker sent his apologies for the October meeting.

**CHAIRMAN**